

## Get Control of Your Electronic Records

If your agency is looking for a cost effective electronic records retention system that meets NIST and NARA guidelines, Image Fortress can help.

**DigitalFortress™**, is a comprehensive, web-based electronic document and records archiving service that can help meet your record retention needs. Operating on a 24x7 host-managed basis, no additional hardware or software is needed!

### DigitalFortress Benefits

#### Cost Effective

No upfront capital required to begin archiving  
No additional staff required to manage archive system

#### Secure

Your records are stored off-site in a secure data center  
Encrypted access to records through standard web browsers

#### Integrates with your existing process

Ensures your organization meets increasingly stringent record retention requirements  
Automatically archives office documents and e-mail and integrates with your current workflow applications  
Provides single-source control of digital and paper records

#### Easy to use

No special software needed to access the archive  
Customized index capabilities simplify searching  
Automated record upload process

#### Guaranteed Authenticity

All records are digitally signed to prevent malicious alteration of key records  
Maintains all versions of a document including the original  
Record deletion requires multiple approvals

## DigitalFortress™ and other Image Fortress services are available under the following contract vehicles:

CIO-SP II (National Institute of Health Chief Information Officers Solutions and Partners II)  
DEIS II (Defense Enterprise Integration Services II)  
DOJ ITSS (Department of Justice Information Technology Support Services)  
DOT ITOP II (Department of Transportation Information Technology Omnibus Procurement II)  
DOT VANITS (Department of Transportation's Value Added Niche Information Technology Services)  
ECS II (Electronic Computer Store II)  
Encore IT Solutions  
GSA Millenia Lite, Mission Support Services  
GSA Schedule Contract: GS-25F-0170M  
INS STARS (Immigration and Naturalization Service Technology Alliance Resource)  
ITSP (Information Technology Services Program)  
MOBIS (Management, Organizational, and Business Improvement Services)  
PES (Professional Engineering Services)  
SAM-ITS (Single Agency Manager/Information Technology Services)  
U-ITTS (Umbrella Information Technology Total Solutions)  
VA GITSS

### For more information, contact Image Fortress at:

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**Image Fortress is a certified Veteran Owned Small Business**